

**Limit on  
Participation**

Audience participation at a Board meeting is limited to the public comment portions of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

**Public Comment –  
General**

At regular meetings of the Board a maximum of 30 minutes shall be allotted to hear individuals who desire to make comments to the Board regarding topics that are not included in the posted agenda for the meeting.

The Board President or designee shall serve as timekeeper.

*Participant  
Registration*

Individuals who wish to participate in this portion of the meeting shall sign up at least 15 minutes prior to the start time of the posted agenda, on the day of the Board meeting, at the reception desk located outside the Board room. Registration shall begin 50 minutes prior to the start time of the posted agenda. To validate the registration, the form shall be completed in full by the individual wishing to speak. The total number of participants shall be limited to a maximum of ten.

A registered speaker must personally make his or her presentation. Any registered presenter who is absent from the meeting when called upon to present or who attempts to allow another individual to present for him or her shall forfeit the opportunity to address the Board at that meeting.

*Order of  
Participants*

A District representative shall conduct a lottery drawing of registered speakers 15 minutes prior to the start time of the posted agenda to determine the order of presentations. Registered participants must be present during the lottery drawing. If more than ten individuals have registered, the lottery drawing shall also determine who shall present. Individuals not chosen to speak shall be given the opportunity to present their views to the Board in writing. An additional lottery may be conducted if a group presentation has more than five registered participants chosen in the first lottery.

A registered speaker must personally make his or her presentation. Any registered presenter who is absent from the meeting when called upon to present or attempts to allow another individual to present for him or her shall forfeit his or her opportunity to address the Board at that meeting.

*Time Limits on  
Participants*

No individual presenter shall exceed three minutes.

When five or more individuals address a single topic, the total time allocated for their presentation shall not exceed 15 minutes.

BOARD MEETINGS  
PUBLIC PARTICIPATION

BED  
(LOCAL)

*Board's  
Response*

Board members may ask questions of presenters to clarify the issues presented. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

*Public Comment –  
Agenda*

A portion of each Board meeting shall be designated to allow any member of the public who desires to address the body regarding an item on the agenda for the open meeting. A maximum of 30 minutes shall be allotted to hear individuals wishing to participate in this portion of the meeting. Comments made in an attempt to circumvent the hearing procedures for an appeal to the Board pursuant to Chapter 21 of the Texas Education Code, FNG(LOCAL), DGBA(LOCAL), or GF(LOCAL) shall not be allowed.

*Participant  
Registration*

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A registered speaker must personally make his or her presentation. Any registered presenter who is absent from the meeting when called upon to present or who attempts to allow another individual to present for him or her shall forfeit the opportunity to address the Board at that meeting.

*Order of  
Participants*

Registered speakers shall present based upon the order in which they registered.

*Time Limits on  
Participants*

No individual presenter shall exceed three minutes.

When more than ten individuals are registered to speak, each speaker's presentation shall be limited to an amount of time equal to thirty minutes divided by the total number of speakers, rounded down to the nearest second.

*Modification by  
Board*

The total time allocated for this portion of the meeting may be extended, upon a majority vote of the Board, in order to accommodate large numbers of individuals wishing to address the Board.

The order of participants may be modified, upon a majority vote of the Board, for the purpose of effective meeting management.

A request for modification allowed under this policy shall be initiated by motion.

**Complaints and Concerns**

The presiding officer or designee shall determine whether an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the individual shall be referred to the appropriate policy to seek resolution:

- Employee complaints: DGBA
- Student or parent complaints: FNG
- Public complaints: GF

**Public Hearings**

The Board may hold a public hearing in which any interested individuals shall be allowed to present information on the topic of the hearing with a specified time allotment.

**Disruption**

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

**Hearing of Citizens**

No speech shall be permitted on behalf of an individual running for political office and no literature pertaining to any form of electioneering shall be permitted during the meeting.